

**APPLICATION FOR THE POST OF CHIEF EXECUTIVE OFFICER (CEO),  
NALGONDA DISTRICT COOPERATIVE CENTRAL BANK LTD., NALGONDA**

Recent Passport size  
photo (self-attested) to  
be affixed

<b>1</b>	Name in Full (in block letters)	
<b>2</b>	Father's / Husband's name	
<b>3</b>	Date of Birth & Age (years & months)	
<b>4</b>	Place of birth (Village/ Town & District)	
<b>5</b>	Nationality	
<b>6</b>	Permanent Address	
<b>7</b>	Telephone Nos.	Residence: Mobile:
<b>8</b>	E-mail ID	
<b>9</b>	Address for Communication	
<b>10</b>	Permanent Account No.(PAN), issued by Income Tax Dept.	
<b>11</b>	Disciplinary Proceedings faced, if any, during the entire service	

**12. EDUCATIONAL / PROFESSIONAL QUALIFICATIONS:**

(Beginning with 'SSC' or Equivalent Examinations)

Examination passed	Board / University	Year of passing	% of Marks and class obtained	Subject/ Specialization
<b><u>ACADEMIC:</u></b>				

<b><u>PROFESSIONAL:</u></b>				

**13. JOB EXPERIENCE:**

(Details of experience, with supporting documents, to be furnished in reverse chronological order starting from the present position)

Sl. No.	Post held	Period of service		Name of the Bank with full address	Scale (Scale I/II/III/IV/V/VI/VII)	Last Pay drawn (Rs.)	Nature of duties, in brief
		From	To				

**Note:** 1. Please enclose a copy of Service Certificate/ Relieving order in case of retired/resigned employees.

2. If space is not sufficient, separate sheet may be attached.

**14. APPRECIATIONS/AWARDS, etc.:**

<b>Sl. No.</b>	<b>Name of the Award</b>	<b>Period/ Date of award</b>	<b>Issued by</b>	<b>Description / Remarks</b>

<b>15.</b>	<b>Relevant relationship</b>	
a	List of relatives if any who are connected with the DCCB.	
b	List of entities if any in which he/she is considered as interested.	
c	Fund and non-fund facilities, if any, presently availed by him / her and/ or by entities listed in 'b' above from the DCCB.	
d	Cases, if any, where the candidate or entities listed in 'b' above are in default or have been in default in the last five years in respect of credit facilities obtained from the DCCB or any other Bank.	

16.	<b>PROCEEDINGS, IF ANY, AGAINST THE CANDIDATE</b>	
a	If the candidate is a member of a professional association/ body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him/her or whether he/she has been banned from entry into any profession/occupation at any time.	
b	Details of prosecution, if any, pending or commenced or resulting in conviction in the past against the candidate and / or against any of the entities listed in 15 (b) for violation of economic laws and regulations.	
c	Details of criminal prosecution, if any, pending or commenced or resulting in conviction in the last five years against the candidate.	
d	Has the candidate or any of the entities at 15 (b) above been subject to any investigation at the instance of Government department or agency?	
e	Has the candidate at any time been found guilty of violation of rules/ regulations/ legislative requirements by customs/ excise/ income tax/ foreign exchange/ other revenue authorities, if so, give particulars	
f.	Any other explanation/ information considered relevant for judging fit and proper criteria.	

**DECLARATION**

I, \_\_\_\_\_, S/o D/o \_\_\_\_\_ declare that, the information given in this application is true and correct to the best of my knowledge and belief, true and complete. I also fully understand that, if at any stage, it is found that any attempt has been made by me willfully to conceal or misrepresent the facts, my candidature may be rejected and terminated from the employment. I undertake to keep the Bank fully informed, as soon as possible, of all events, which take place subsequent to my appointment, which are relevant to the information provided above.

**Date:**

**Signature of the applicant**

**RECOMMENDATION BY THE EMPLOYER**

(For candidates who are in service)

The application of Sri/ Smt. \_\_\_\_\_, S/o D/o \_\_\_\_\_, working as \_\_\_\_\_, in our organization, who has applied for the post of Chief Executive Officer of Nalgonda DCCB, is herewith recommended for consideration.

The applicant has not faced any disciplinary proceedings during his/her service in the organization and no disciplinary cases are pending against him/ her.

The details furnished by Sri/ Smt. \_\_\_\_\_ in his/ her application have been verified with his/ her personal record and found correct.

**Date:**

**Place:**

**(Signature of the Employer)**

Designation and Seal